



# OSAT (On Site Assessment and Training) NVQ LEVEL 2

You may already have a highly experienced workforce who you trust and rely on to get the job done. But often these workers don't have the qualifications to get the CSCS Card they'll need to gain access to site contracts and when the workforce is spending most of the time on site, ensuring employees are qualified can be difficult.

That's why OSAT (On Site Assessment and Training) has been created. It provides your workforce with a formal NVQ qualification, leading to vital CSCS Card accreditation quickly and easily whilst they are working on site.

## HOW ON-SITE ASSESSMENT AND TRAINING WORKS

OSAT is a fast tracked route to an NVQ. An assessor visits your staff on-site and identifies the skills they already have. The assessor develops an action plan to fill any skills or knowledge gaps to complete your NVQ.

Typically, the whole process takes approximately 6 months, depending on how experienced the worker may be.

## OCCUPATIONS AVAILABLE THROUGH OSAT

- Construction Operations (Groundworks)
- Painting and Decorating
- Interior Systems (Fixer & Finisher)
- Bricklaying
- Carpentry & Joinery
- Maintenance Operations
- Fenestration (Window & Door Installation & Double Glazing)
- Plastering
- Plumbing

## BENEFITS OF OSAT

- It helps your workers achieve vital CSCS cards quickly and easily
- It takes account of existing skills so workers only train towards the skill areas that need updating.
- Assessments are carried out on site, so no downtime
- COURSE IS FREE IF YOU MEET THE ELIGIBILITY CRITERIA FOR FUNDING.

## IS OSAT RIGHT FOR YOU?

- On-Site Assessment and Training is just one of many training solutions available through CTS Ltd, we also offer Basic and Intensive training on a wide range of Construction Courses and Apprentices.
- Our main aim is to ensure you have a properly skilled and qualified workforce.
- You will need to have had a minimum of 3 years experience in the trade to be approved for OSAT
- You must be 19 years or over.

# ACHIEVING YOUR NVQ & CSCS CARD

## STAGE 1

Candidate completes a profiling session with CTS (approved training provider)

This is to identify whether any training will be required to ensure achievement of an NVQ and a CSCS Card

## STAGE 2

Candidate completes Health and Safety touch screen test

## STAGE 3

Candidate is registered for a National Vocational Qualification

## STAGE 4

Upon receipt of the formal NVQ registration number the candidate then applies for an Experienced Worker CSCS Card. This card is valid for 1 year only to allow the candidate to access any training needs required to complete a full NVQ. We set a realistic target for achievement usually 3-6 months.

## STAGE 5

Candidate puts portfolio of work related evidence together with guidance from the assessor. The assessor will make a maximum of 3 visits to carry out On-Site Assessments. This should result in a portfolio-based reflection of the competence of the candidate.

## STAGE 6

Candidate's portfolio undergoes a quality assurance process by CTS Ltd (Internal Verification) to prepare it for approval by CAA (Construction Awards Alliance)

## STAGE 7

**Candidate achieves NVQ and applies for full Skilled Worker CSCS Card.**

## QUALIFICATIONS NEEDED

- 3 years minimum experience in your own trade
- Ability to cover the range of tasks within the occupation
- Good knowledge of Health and Safety procedures
- Willingness to contribute to the learning process

## ACTIVITY DESCRIPTION

- o Assessment of On Site projects by an accredited assessor
- o The building of a portfolio of evidence
- o Witness testimonies to accredit prior learning
- o Underpinning knowledge questioning
- o Health and Safety testing
- o Training if highlighted at profile stage

## PROGRESSION

The skills achieved on this training course will allow you to progress onto:

- o **NVQ Level 3 - Site Supervisory and NVQ Level 3 Gold Card**

For further information, advice and guidance please contact CTS Ltd:  
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